

March 8, 2016

The regular meeting of the Council of the City of Martinsville, Virginia, was held on March 8, 2016, in Council Chambers, Municipal Building, at 7:30 PM, Closed Session beginning at 6:30pm, with Mayor Danny Turner presiding. Council Members present included: Danny Turner, Jennifer Bowles, Gene Teague, Mark Stroud and Sharon Brooks Hodge. Staff present included: City Manager Leon Towarnicki, Assistant City Manager Wayne Knox, Clerk of Council Karen Roberts, City Attorney Eric Monday, Finance Director Linda Conover, Budget Analyst Mary Prillaman, Community Planner Susan McCulloch, Human Resources Director Dave Brahmstadt, Fire Chief Ted Anderson, Mark Price from Inspections, Purchasing Director Karen Mays, Police Lieutenant Jim Minter, Police Lieutenant Tony Turner, Police Sargent Sandy Hines, Police Captain Rob Fincher, Administrative Assistant Brenda Souther, Deputy Police Chief Eddie Cassidy, and Police Chief Sean Dunn.

Mayor Turner called the meeting to order and advised Council would go into Closed Session. In accordance with Section 2.1-344 (A) of the Code of Virginia (1950, and as amended) and upon a motion by Vice Mayor Bowles, seconded by Council Member Hodge, with the following 5-0 recorded vote: Council Member Hodge, aye; Council Member Teague, aye; Council Member Stroud, aye; Vice Mayor Bowles, aye; and Mayor Turner, aye, Council convened in Closed Session for the purpose of discussing the following matters: (A) Appointments to boards and commissions as authorized by Subsection 1., (B) Discussion or consideration of the investment of public funds where competition or bargaining is involved where, if made public initially, the financial interest of the governmental unit would be adversely affected, as authorized by Subsection 6., and (C) Consultation with legal counsel and briefings by staff members, attorneys or consultants pertaining to actual or probable litigation, or other specific legal matters requiring the provision of legal advice by such counsel, as authorized by Subsection 7. At the conclusion of Closed Session, each returning member of Council certified that (1) only public business matters exempt from open meeting requirements were discussed in said Closed Session; and (2) only those business matters identified in the motion convening the Closed Session were heard, discussed, or considered during the Session. On a motion by Hodge, seconded by Bowles, with the following 5-0 recorded vote in favor to return to Open Session: Mayor Turner, aye; Council Member Teague, aye; Vice Mayor Bowles, aye; Council Member Stroud, aye; and Council Member Hodge, aye.

Following the invocation by Council Member Stroud and Pledge to the American Flag, Mayor Turner welcomed everyone to the meeting.

Council Member Stroud made a motion to appoint William Kirby to the Blue Ridge Regional Library Governing Board for a four-year term ending June 30, 2019, Council Member Hodge seconded the motion and all Council Members voted in favor.

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Consider approval of minutes from the February 23, 2016 meeting – on a motion by Council Member Bowles, seconded by Council Member Hodge and with a 5-0 Council vote in favor to approve the minutes as presented.

Fire Chief Ted Anderson introduced Mark Price who will be working part-time with Inspections focusing on property maintenance.

Hear an update from Amanda Witt of the M-HC Chamber of Commerce regarding the Community Business Launch project – Ms. Witt updated Council on the Start Up Martinsville program. 15 businesses are currently attending Boot Camp and have completed two classes already, each class being 3 hours each week. She shared her excitement for several of these potential uptown businesses. Funding has been secured for a second year of boot camp training and they plan to continue this annually. Boot camp will last for 8 weeks then there will be a pitch night where the business will pitch their idea to a panel for consideration of funding.

Hear information regarding GO Virginia and the designation of regional councils across the state – Wayne Knox said priority is innovation through state grants in key regional industries and incentives to work together instead of being in competition. David Hoback added details on how the program would work. Intent is not to split planning districts across the state. He explained the pros and cons of both Roanoke/Lynchburg/New River Valley and Southside Commonwealth scenarios. Mayor Turner asked if we would be better off being the only manufacturing location in a district or would it be more beneficial to be up against other larger manufacturing locations. Mr. Hoback said an argument could be made either way. Turner asked who would be the first contact; Hoback answered that the EDC would be a partner to work with Council on that development. Council Member Hodge asked going forward if this program would be based on consensus and what would Council's roll be in determining which region we would be in. Hoback said his hope is that the commission would come to the conclusion of what's best for each location but local Chambers, economic development groups and other organizations will also have input. Council Member Teague asked for clarification on how regional councils would be appointed and said he hopes to get good appointees on the board to ensure our location benefits. Vice Mayor Bowles said she is concerned about Martinsville getting good representation. Hodge says she feels that Roanoke/Lynchburg/New River Valley would be a better choice for Martinsville and she doesn't see us benefiting from partnering with other regions outside of the seven West Piedmont districts. Hoback said the more he looks into it, he feels that both scenarios need to be considered. Turner asked about the timeframe. Hoback said legislative has not been adopted yet and the first year will be mostly planning activities. Teague stated that he was leaning towards the east. Hodge said she wanted to hear other Council Member's opinions. Towarnicki stated that Council will meet again before the deadline so there is time to obtain

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more information. A decision would not need to be made tonight. Hodge asked how important it would be to stay with other tobacco commission recipients. Hoback stated that a consideration could be made both ways. Mayor Turner stated that he was leaning toward Roanoke. Council Member Stroud said he doesn't feel that he has enough information to offer an opinion but is probably leaning towards the East because of tobacco money. Bowles asked if there would be any incentives or federal grants. Hoback said he had not heard of anything.

February 17, 2016

WPPDC/P (16) 14

WEST PIEDMONT PLANNING DISTRICT COMMISSION

Go Virginia Update: Regional Council Geographic Designations

Background

The Virginia Initiative for Growth and Opportunity in Each Region (GO Virginia) was initiated by the Virginia Business Higher Education Council (VBHEC) and the Council on Virginia's Future to foster private-sector growth and job creation through state incentives for regional collaboration by business, education, and government. Recognizing the harsh effect of deep federal budget cuts on a Virginia economy that is overly dependent on public-sector jobs, business leaders formed the GO Virginia campaign to work for regional cooperation on *private-sector growth, job creation, and career readiness*.

At this time, it appears the General Assembly is in the process of approving somewhere in the neighborhood of \$39 million in state incentives to encourage effective collaboration among business, education, and government in each region, providing a framework for implementation of the private sector-focused strategies of leading business organizations and political leaders in both parties.

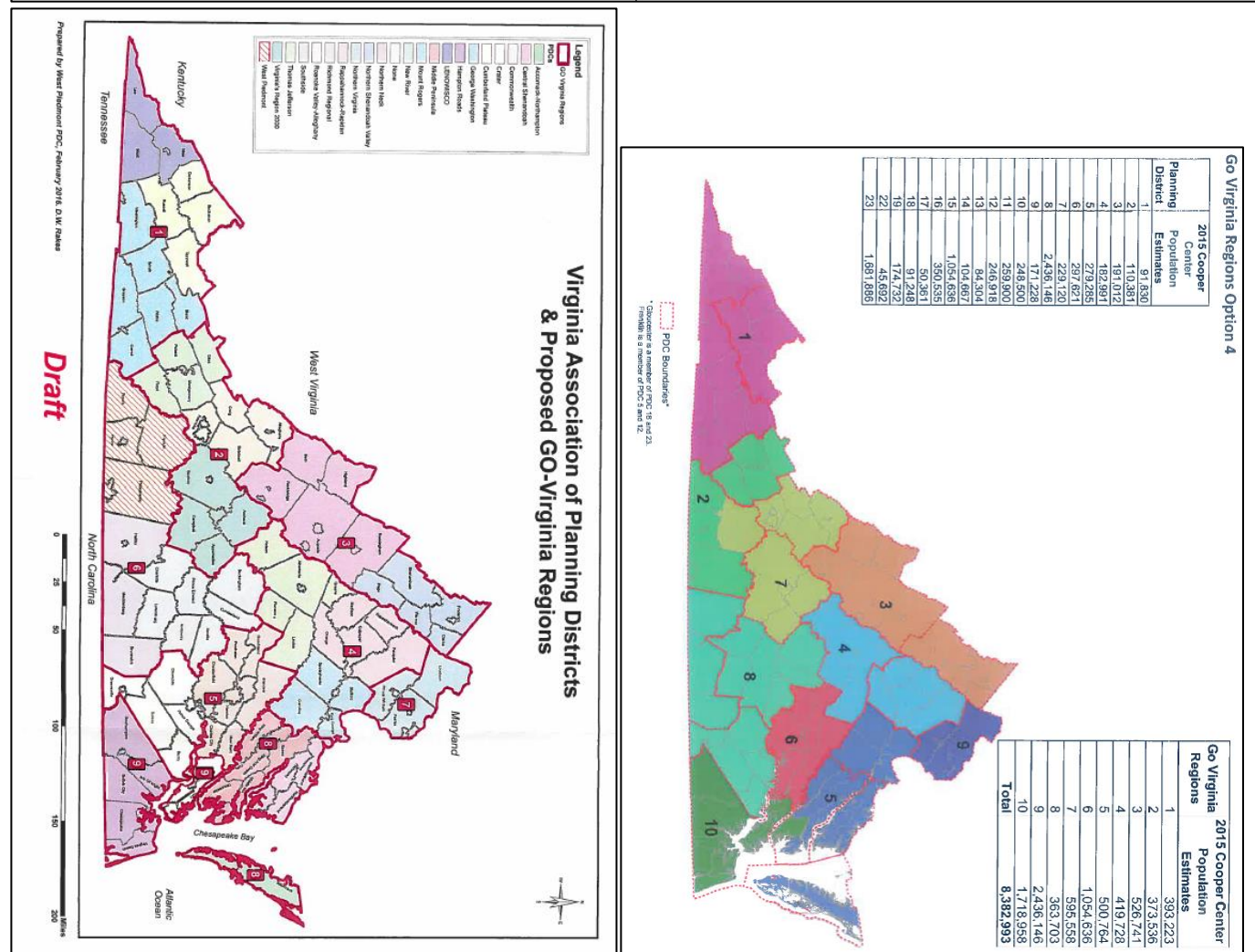
A key component of the effort will be the designation of regional councils tasked with reviewing proposals. It is envisioned that planning districts will work closely with and provide staff support to these regional councils which will have a majority of private sector appointees. *A key consideration for the WPPDC and other planning districts is the geographical alignment with other localities in neighboring regions. Staff seeks the input from the Commission on this issue.*

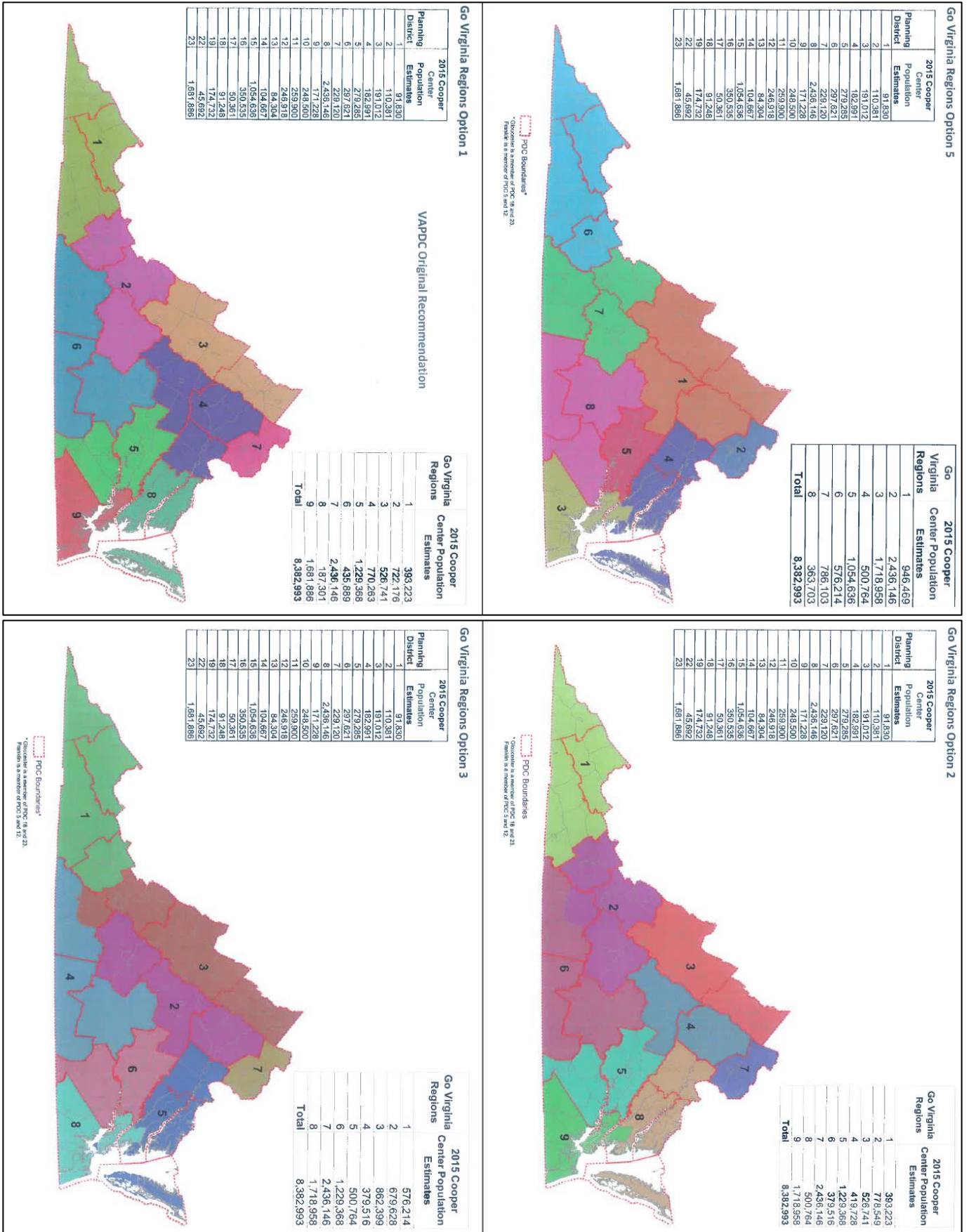
Board Consideration

Thursday, February 25, 2016, at 7:00 pm at the offices of the West Piedmont Planning District Commission, 1100 Madison Street, Martinsville, VA

David R. Hoback
Executive Director

| Go Virginia Regions Points of Consideration | |
|--|---|
| Roanoke/Lynchburg/NRV | |
| Pros | Cons |
| Franklin County/Rocky Mount are members of both the WPPDC and the Roanoke Valley PDC's | Roanoke Valley & NRV (with exception of Floyd) are not tobacco region communities |
| Shared future I-73 Corridor with Roanoke Valley along US 220 through Franklin and Martinsville/ Henry County | Roanoke/Lynchburg are not EDA development districts |
| Stronger out/in commuting patterns between WPPDC, Roanoke, Lynchburg and NRV Regions in comparison to the regions to the east. | More competition for GO VA per capita funds pool |
| WPPDC shares two VTRANS 2040 highway corridors of statewide significance with Roanoke/Lynchburg regions (US 220 & US 29) | Political clout of larger communities could be problematic |
| Per capita pool of GO VA project money is larger | A different set of issues and concerns in urban centered regions |
| Roanoke/NRV are ABC district communities | |
| Lynchburg Region (with exception of Amherst Co) includes other tobacco communities for leveraging VTC funds | |
| Patrick/Floyd share the Blue Ridge Parkway & tourism opportunities | |
| Potential community of interests between the WPPDC's cities and the Roanoke/Lynchburg regions | |
| WPPDC/Roanoke/Lynchburg is the footprint for the Blue Ridge Economic Coalition initiative launched in 2015 | |
| Three contiguous borders with the WPPDC | |





Hear an update from the City's Human Resources Office regarding hiring trends – Dave Brahmstadt, HR Manager presented a PowerPoint highlighting the hiring trends for the City. Online application implementation has been completed. He summarized the amount of

Turnover

| 2014 Department | FTE Budgeted | Turnover 2014 | | 2015 Department | FTE Budgeted | Turnover 2015 | |
|---------------------|--------------|---------------|-----|-----------------------|--------------|---------------|-----|
| ELECTRIC DEPARTMENT | 15.0 | 26.7% | 4.0 | ELECTRIC DEPARTMENT | 15 | 20% | 3.0 |
| FIRE DEPARTMENT | 32.0 | 3.1% | 1.0 | FIRE DEPARTMENT | 32.0 | 9% | 3.0 |
| POLICE DEPARTMENT | 56.0 | 1.7% | 1.0 | POLICE DEPARTMENT | 56.0 | 10% | 6.0 |
| PUBLIC WORKS | 58.0 | 6.9% | 4.0 | PUBLIC WORKS | 49.0 | 14% | 7.0 |
| UTILITY BILLING | 8.0 | 25.0% | 2.0 | WATER RESOURCES | 37.0 | 5% | 2.0 |
| | | | | COMMUNITY DEVELOPMENT | 5.0 | 40% | 2.0 |

Employee Census 2015

| Census-CM (City) | 2014# | 2014% | 2015# | 2015% |
|------------------|-------|-------|-------|-------|
| AA/F | 7 | 3.1% | 7 | 3.3% |
| AA/M | 17 | 7.6% | 17 | 8.0% |
| W/F | 30 | 13.5% | 30 | 14% |
| W/M | 167 | 75% | 157 | 73.7% |
| L/M | 1 | 0.4% | 1 | 0.5% |
| NA/M | 1 | 0.4% | 1 | 0.5% |
| TOTALS | 223 | 100 | 213 | 100% |

AA/F = African American Female
 AA/M = African American Male
 W/F = White Female
 W/M = White Male
 L/M = Latino Male
 NA/M = Native American Male

“Both And” Thinking - Not “Either Or”

Challenges

- ▶ Family & Friends
- ▶ Wages & Benefits
- ▶ Competitive Wages
- ▶ Decreased population vs attractive growing surrounding Cities
- ▶ Cost of Living over-emphasized
- ▶ Budget, Reversion, & Word on the Street
- ▶ Exit Interviews
- ▶ Support/Buy-in

Possibilities

- ▶ Ongoing support
- ▶ Panel Interview
- ▶ Salary and Compensation Study/Systemize
- ▶ Continued Outreach to PHCC and HSBCUs; increase advertising
- ▶ Communicate Martinsville's proximity to metro areas
- ▶ Ongoing Supervisory Training
- ▶ Listen before anything else....

The world in which you were born is just one model of reality. Other cultures are not failed attempts at being you; they are unique manifestations of the human spirit.

Wade Davis

The End

▶ Questions & Comments

Human Resources Department

David Brahmstadt, Director of Human Resources

Kathy Vernon, HR Specialist

Apply or Subscribe to Job Announcements at

<http://www.martinsville-va.gov/>

Hear a presentation from the Police Department regarding their 2015 Annual Report – Chief Dunn said the report presented to Council will be made public after the meeting and summarized what other members of the department will be discussing. Brenda Souther summarized crime analysis reports and data collected to ensure the citizens safety. Cpt. Fincher stated that crime analysis is essential to determine trends and what to expect in the future. From these reports and studies, the Police Department can anticipate when an increase of incidents will happen so they can act to prevent those incidents before they happen. Two areas they saw a slight increase were shoplifting, mainly because many business owners weren't reporting the incidents previously and aggravated assaults also increased. Lt Turner detailed the increase in aggravated assault reports with a slight increase of three crimes from 2014 to 2015; reason being was that strangulation charges were increased from Class 1 misdemeanor to a Class 6 assault during that time frame. The Police Department is excited about the upgrade of the crime analysis software that will go online in 3-4 months and also the new record keeping system. The new systems will cut reports down from hours to minutes and can be communicated directly to the patrol officers in almost real time. Sgt. Hines spoke to Council about community policing and neighborhood resource officers. Letters were sent out to citizens and religious leaders in the community to assist with hiring, along

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with the department participating in job fairs and college career fairs. Lt. Turner described the business watch initiative which is free and enlists the active participation of merchants to reduce crime in the community. So far nineteen businesses have registered to participate in this program. An active shooter presentation was offered to local business owners and was well accepted. Lt. Minter described numerous infrastructure enhancements this past year including the mobile CAD program, record management system, mobile Wi-Fi, cellular modems and laptops, and renovations to several areas in the Police Department. Deputy Chief Cassady discussed three grants that were received in 2015 allowing them to launch the rental property enhancement project, business watch program, a high school program, and bike patrols. These grants also pay for overtime for officers and public works employees, the explorer program, crime analysis, and other programs. Curfew checks were previously around 30% compliance however the next time curfews were checked it was 100% compliance. Grants upcoming include a vehicle grant, a general equipment grant, and a recruitment grant. Total amount received or committed in grants is \$339,000. Cassady also detailed goals for 2016. Council Member Hodge asked if there was any indication of gang related crimes. Cassady answered that organized retail theft appears to be committed by individuals from out of town but there appears to be no connection to gangs. Mayor Turner asked the difference in first offense and third offense shoplifting. Cassady said third offense is considered a felony regardless of the value and fortunately they are not seeing a lot in juvenile shoplifting. Vice Mayor Bowles said she is proud to be in the room with Martinsville's finest especially with what is going on in the world. Officer initiated calls are important and are obviously working to prevent crimes. Chief Dunn shared the Coffee with a Cop upcoming event. Dunn stated that Capt. Fincher does a great job promoting the Martinsville Police Department in social media. Council Member Teague stated that if someone calls 911 and hangs up then officers will respond. False alarms and habitual offenders for false alarms are addressed. Teague asked what the policy is on storage of body cam videos. Dunn said every officer has a body camera and videos are saved on a server to accommodate those videos for years; he stated that Martinsville has a model program. Dunn stated that the videos are available for residents involved in instances to view and can be used in court. Records on body cameras are kept for 90 days which is longer than needed.

Hear a presentation from Community Development staff regarding the City's Architectural Review Board and Historic District designation – Susan McCulloch presented a PowerPoint presentation detailing the Architectural Review Board and Historic District designation including local designation history timeline and basic information on meetings and members. Vice Mayor Bowles asked if there is a review board or process for applications that are denied. McCulloch answered that ARB may ask for changes and suggestions before approvals are made and anyone denied can make an appeal to City Council. Teague asked if

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there is still value to dedicating resources and suggested developing a feedback sheet after approval was achieved.

| | Year | COA/CONE Number | Location | Applicant | Sign | Facade | CDBG | Awning | Mural | Demo | Other | CONE | COA | Approved | Denied | No Action | Turnaround - in Calendar Days (once application is complete) |
|----|------|------------------|-------------------------------------|---|------|--------|------|--------|-------|------|-------|------|-----|----------|--------|-----------|--|
| 1 | 2007 | Advisory | Farmers' Market | Mural - Piedmont Arts | | | | | 1 | | | | 1 | 1 | | | |
| 2 | 2007 | | 26 Fayette St. | Solid Stone Fabric | 1 | 1 | | 1 | | | | | 1 | 1 | | | 7 |
| 3 | 2008 | | Consult Requested | Dry Bridge School HD Nomination Rosenwald | | | | | | | 1 | | 1 | 1 | | | |
| 4 | 2008 | Advisory | 30 Franklin St. | Kings, NCI's new facade | | | | | | | 1 | | | | | 1 | |
| 5 | 2010 | CONE | 128 Fayette St. | God's Holy Church in Christ - Roy | | 1 | | | | | | 1 | | 1 | | | 15 |
| 6 | 2010 | | 44 Franklin St. | TheatreWorks - King's (went to BZA du | 1 | | | | | | | | 1 | 1 | | | 30 |
| 7 | 2010 | Advisory | advice about painting over graffiti | | | | | | | | | | | | | 1 | |
| 8 | 2010 | | 38 Franklin St. | Haskins, JB&R LLC | | 1 | | | | | | | 1 | 1 | | | 10 |
| 9 | 2011 | | 26 W Church St. | J&R, Will Vaughn, Roma Realty | 1 | | | | | | | | 1 | 1 | | | 4 |
| 10 | 2011 | | 509 Swanson St. (demo list) | Ethel G. Johnson | | 1 | | | | | | | 1 | 1 | | | 1 |
| 11 | 2011 | | 127 E Church St. | CenturyLink (window statics - nonacce | 1 | | | | | | | | 1 | | 1 | | 20 |
| 12 | 2011 | | 34 Franklin St. | Evelyn Trent, Simple Treasures | 1 | | | | | | | | 1 | 1 | | | 3 |
| 13 | 2011 | | 44 Franklin St. | TheatreWorks - King's (windows damaged | | 1 | | | | | | | 1 | 1 | | | 2 |
| 14 | 2011 | | 33 W Main St. | Classy Consignments | 1 | | | | | | | | 1 | 1 | | | 12 |
| 15 | 2011 | | 31 Fayette St. | New facade on Bargain Center (NCI Wet Lab | | 1 | | | | | | | 1 | 1 | | | 16 |
| 16 | 2012 | 12-007 | 7 E Church St. | Teresa Kendall, Southern Foothills | 1 | | | | | | | | 1 | 1 | | | 10 |
| 17 | 2012 | CONE 12-002 | 20 E Church St. | Steve Rucker | | 1 | | | | | | 1 | | 1 | | | 3 |
| 18 | 2012 | 12-007 | 20 E Church St. | Steve Rucker | | 1 | | | | | | | 1 | 1 | | | 3 |
| 19 | 2012 | Pro. Maintenance | Protective Maint- 413 E Church St | *City to Billy Fisher | | 1 | | | | | | | | | | 1 | |
| 20 | 2012 | 12-011 | 12 and 20 Fayette St. | Francesca Lacy - Martinsville Hotel/Gym | | 1 | 1 | | | | | | 1 | 1 | | | 7 |
| 21 | 2012 | 12-008 | 25 Fayette Street | Prillaman's Market (Carter/Shively) | | | 1 | 1 | | | | | 1 | 1 | | | 1 |
| 22 | 2012 | 12-016 | 28 Fayette St. | Dr. King, Uptown Treasures | 2 | | | | | | | | 1 | 1 | | | 3 |
| 23 | 2012 | 12-006 | 28 Fayette St. | Dr. King | | 1 | 1 | 1 | | | | | 1 | 1 | | | 2 |
| 24 | 2012 | 12-004 | 62-66 Fayette St. | King's - Future Medical school | | 1 | 1 | | | | | | 1 | 1 | | | 2 |
| 25 | 2012 | 12-021 | 191 Fayette St. | Senator Wampler, NCI New Const. Infill | | 1 | | 1 | | | | | 1 | 1 | | | 5 |
| 26 | 2012 | 12-012 | 44 Franklin St. | PAA, Dr. King, Tunnels to Towers - Mural | | | | | 1 | | | | 1 | 1 | | | 3 |

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|----|------|-----------------|----------------------|--|------|--------|------|--------|-------|------|-------|------|-----|----------|--------|-----------|--|
| 27 | 2012 | 12-003 | 44 Franklin St. | Dr. King, TheatreWorks | | 1 | 1 | 1 | | | | | 1 | 1 | | | 2 |
| 28 | 2012 | 12-009 | 4 E Main St., Martin | Yoga - bank bldg | | 1 | 1 | 1 | | | | | 1 | 1 | | | 8 |
| 29 | 2012 | 12-005 | 6 E Main St. | Kings - former Divergent Search | | 1 | 1 | | | | | | 1 | 1 | | | 2 |
| 30 | 2012 | 12-002 | 37 E Main St. | Pearson - 37 E (catering/meeting) | | 1 | | | | | | 1 | | 1 | | | 1 |
| 31 | 2012 | 12-002 | 37 E Main St. | Pearson - 37 E (catering/meeting) | 1 | 1 | | | | | | | 1 | 1 | | | 6 |
| 32 | 2012 | 12-013 | 133 E Main St. | Fido's Finds - Martin/SPCA** | | 1 | | | | | | | 1 | 1 | 1 | | 10 |
| 33 | 2012 | | 207 E Main St. | Sherwin Williams | 1 | | | | | | | 1 | | 1 | | | 1 |
| 34 | 2012 | 12-001 | 30 W Main St. | Cat House, King (gross anatomy, Critz) | | | 1 | 1 | | | | | 1 | 1 | | | 2 |
| 35 | 2012 | 12-002 | 40 W Main St. | King's Acoustical Drywall, FAHI, etc. | | 1 | 1 | 1 | | | | | 1 | 1 | | | 7 |
| 36 | 2012 | 12-010 | 68 W Main St. | Perry Harrold - law office | | 1 | 1 | | | | | | 1 | 1 | | | 2 |
| 37 | 2012 | 12-020 | 14 Massey St. | Mt. Sinai Church | | | | | | 1 | | | 1 | 1 | | | 12 |
| 38 | 2012 | 12-015 | 207 Starling Ave. | Little Post Office, PAA, Gravely | | 1 | | | | | | | 1 | 1 | | | 21 |
| 39 | 2012 | 12-018 | 407 Starling Ave. | Dr. Crabtree, Martinsville Smiles | 1 | | | | | | | | 1 | 1 | | | 2 |
| 40 | 2012 | 12-014 | 18-20 Walnut St. | Dr. Kings - mixed use | | 1 | | | | | | | 1 | 1 | | | 6 |
| 41 | 2012 | | 514 E Church St. | Faye Lawrence - demo a house | | | | | | 1 | | | 1 | 1 | | | 15 |
| 42 | 2012 | PM 12-002 | Franklin St. | Merriedale Designs | | | | | | | 1 | | | | | 1 | |
| 43 | 2013 | 13-001 | 17 E Church St. | Love That Look Salon, Lynn Hairston | 1 | | | | | | | | 1 | 1 | | | 4 |
| 44 | 2013 | CONE 13-002 | 409 E Church St. | Ashby Pritchett | | 1 | | | | | | 1 | | 1 | | | 1 |
| 45 | 2013 | | 21-23 Fayette St. | Dental Clinic, King's | | 1 | 1 | 1 | | | | | 1 | 1 | | | 1 |
| 46 | 2013 | CONE 13-004 | 304 Fayette St. | Mt Zion AME Church | | 1 | | | | | | 1 | | 1 | | | 0 |
| 47 | 2013 | CONE 13-001 | 211 Fayette St. | FAHI | | 1 | | | | | | 1 | | 1 | | | 8 |
| 48 | 2013 | 13-001 | 5 High St. | Clarissa Smith- Demolition house | | | | | | 1 | | | 1 | 1 | | | 15 |
| 49 | 2013 | | 29 Jones St. | Virginia King | | 1 | 1 | 1 | | | | | 1 | 1 | | | 1 |
| 50 | 2013 | 13-002 | 20 E Church St. | Rucker's Antique Emporium | | | | 1 | | | | | 1 | 1 | | | 20 |
| 51 | 2013 | CONE 13-003 | 30 Cleveland Ave. | Martinsville Public School Epling | 1 | | | | | | | 1 | | 1 | | | 3 |
| 52 | 2014 | | 20 E Church St. | Steve Rucker | 1 | 1 | | 1 | | | | | 1 | 1 | | | 3 |
| 53 | 2014 | 14-003 | 50 E Church St. | Studio Ammons - Henry Hotel | 1 | 1 | | | | | | | 1 | 1 | | | 13 |

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| 54 | 2014 | 14-014 | 325 E Church St. | Christ Episcopal | | | | | | 1 | | | 1 | | 1 | | 18 |
| 55 | 2014 | CONE 14-001 | 220 Fayette St. | Joan Hairston | | 1 | | | | | | 1 | | 1 | | | 0 |
| 56 | 2014 | 14-001 | 1 E Main St., Keiper | Courthouse Rear - landscaping- Rotary | | 1 | | | | | | 1 | | 1 | | | 7 |
| 57 | 2014 | 14-001 | 121 E Main St. | Finish 1st Motorsports Martin/Ferguson | 1 | | | | | | | | 1 | 1 | | | 13 |
| 58 | 2014 | 14-013 | 149 E Main St. | Rania's, Uptown Ministry Center*** | 1 | 1 | | | | | | | 1 | 1 | | | 16 |
| 59 | 2014 | CONE 14-002 | 8 and 10 Walnut St. Lot | Dr. King - Parking lot fencing | | | | | | | 1 | 1 | | 1 | | | 0 |
| 60 | 2014 | 14-008 | 53 Fayette St. | Ms. Schoolfield | | 1 | 1 | | | | | | 1 | 1 | | | 22 |
| 61 | 2014 | 14-004 | 103 Jones St. | King | | 1 | 1 | | | | | | 1 | 1 | | | 14 |
| 62 | 2014 | 14-009 | 45 Jones St. | Williams - Law firm | | 1 | 1 | | | | | | 1 | 1 | | | 14 |
| 63 | 2014 | 14-020 | 319 Starling Ave. | Bennett-Dandridge - salon sign | 1 | | | | | | | | 1 | 1 | | | 22 |
| 64 | 2014 | 14-006 | 61 Fayette St. | Travis Barber Shop, Travis | | 1 | 1 | | | | | | 1 | 1 | | | 8 |
| 65 | 2014 | 14-012 | 32-34 Franklin St. | King - facade | | 1 | 1 | 1 | | | | | 1 | 1 | | | 7 |
| 66 | 2014 | 14-010 | 28 N Moss St. | Stockton | 1 | 1 | 1 | | | | | | 1 | 1 | | | 8 |
| 67 | 2014 | | 1 E Main St. | Courthouse Rear, MHC Historical Society | | 1 | 1 | | | | | | 1 | 1 | | | 8 |
| 68 | 2014 | 14-005 | 36 Franklin St. | Jaci Hagwood | | 1 | 1 | | | | | | 1 | 1 | | | 8 |
| 69 | 2014 | 14-021 | 111 E Main St. | Junkbabies, Hughes, Martin | 1 | | | | | | | | 1 | 1 | | | 10 |
| 70 | 2014 | 14-015 | 10 E Church St. | Sleep Love Play - Kings, Reed, sign | 1 | | | | | | | | 1 | 1 | | | 7 |
| 71 | 2014 | DHR Review | 10 E Church St. | DHR Section 106 - Antennae | | | | | | | 1 | | | | | 1 | |
| 72 | 2014 | 14-018 | 20 E Church St. | Rucker Wall Sign | 1 | | | | | | | | 1 | 1 | | | 2 |
| 73 | 2014 | 14-019 | 35 E Church St. | Sheila's This & That, Benson, Martin | 1 | | | | | | | | 1 | 1 | | | 7 |
| 74 | 2014 | 14-016 | 10 E Church St. | Hugo's - awnings, Kings | | | | 1 | | | | | 1 | 1 | | | 3 |
| 75 | 2014 | 14-017 | 8 Lester Street | Hometrust Bank - sign | 1 | | | | | | | | 1 | 1 | | | 2 |
| 76 | 2014 | 14-022 | 120 Fayette St. | Phil Aaron | | 1 | | | | | | | 1 | 1 | | | 5 |
| 77 | 2014 | 14-022 | 120 Fayette St. | Phil Aaron | | 1 | | | | | | | 1 | | 1 | | 5 |
| 78 | 2015 | CONE 15-001 | 208 Starling Ave. | Chip Wyatt | 1 | | | | | | | 1 | | 1 | | | 8 |
| 79 | 2015 | 15-001 | 41 Fayette St. | Pocket Park Mural, City of Martinsville | | | 1 | | 1 | | | | 1 | 1 | | | 20 |

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|-------|------|-----------------|-------------------|---|------|--------|------|--------|-------|------|-------|------|-----|----------|--------|-----------|--|
| 80 | 2015 | 15-004 | 22 E Church St. | Incubator - Sign - Chamber, City | 1 | | | | | | | | 1 | 1 | | | 1 |
| 81 | 2015 | 15-002 | 54 E Church St. | Jason Dove - State Farm | 1 | | | | | | | | 1 | 1 | | | 14 |
| 82 | 2015 | 15-005 | 50 E Church St. | Henry Uptown, Waukeshaw Dev. | 1 | | | | | | | | 1 | 1 | | | 1 |
| 83 | 2015 | 15-006 | 403 Starling Ave. | Martinsville Smile, Crabtree Demolition**** | | | | | | 1 | | | 1 | | | 1 | 7 |
| 84 | 2015 | 15-008 | 47 Fayette St. | Sportsman's Club, Mr. Gamble | | 1 | | | | | | | 1 | 1 | | | 1 |
| 85 | 2015 | 15-007 | 1 E Main St. | Courthouse - Giles and Lambert - office | 1 | | | | | | | | 1 | 1 | | | 10 |
| 86 | 2015 | 15-009 | 46 E Main St. | VA Bespoke, Worsham/Martin | 1 | | | | | | | | 1 | 1 | | | 2 |
| 87 | 2015 | 15-010 | 39 E Main St. | Chris's Custom Signs, White/Martin | 1 | | | | | | | | 1 | 1 | | | 20 |
| Total | | | | | 32 | 45 | 21 | 13 | 3 | 5 | 5 | 12 | 70 | 78 | 4 | 6 | 629 |
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July 19, 2007 (continued)

- East Church St./Starling Ave. Historic District (along E Church St. and Starling Ave. including portions of Brown St., Letcher Ct., Ellsworth St., and Scuffle Hill Rd.)

July 19, 2007 (continued)

- The Public Hearing was held and because there were complaints that citizens received no notice, the Commission voted to mail second notices to all involved property owners (there were some 400 properties), and the matter was tabled until the second mailing.

August 23, 2007

- Planning Commission held a second Public Hearing after notices were mailed again to approximately 400 property owners.
- Opposition: no guidelines in place.

August 23, 2007 (continued)

- Opposition: extending Starling district across the bridge.
- Individual properties asked to be removed from district.
- The Commission unanimously voted to not establish either of the 2 proposed local districts until the ARB had guidelines in place.

Local Designation History

- **October 4, 2007**
 - Community Input Meeting – Design Guidelines
- **October 11, 2007**
 - Community Input Meeting – Design Guidelines
- **(New Planner Hired) November 2008 to January 2009:** Design Guidelines were amended by the Architectural Review Board and sent to Planning Commission.

Local Designation History

- **February 19, 2009:** Planning Commission approved guidelines proposed by ARB, no opponents. Two in favor. Duly advertised, mailing to property owners was completed.
- **April 14, 2009:** A duly advertised Public Hearing was held by City Council for the Design Guidelines.
- **April 28, 2009 :** City Council approved guidelines, no opponents. Duly advertised and mailing to property owners was completed.

Local Designation History

• March 18, 2010

- The Planning Commission approves the establishment of the three State/Federal Historic Districts as the Local Historic Districts. The meeting was duly advertised and notices were sent to all affected property owners. Eleven phone calls were received asking for clarification, and callers were in favor except one. Around 25 people came to the meeting, with one opponent (caller above), the rest in favor.

Local Designation History

• April 27, 2010

- City Council Public Hearing. Notices were sent to all affected property owners, duly advertised. Council voted to continue the public hearing

Local Designation History

May 11, 2010

- Since boundary lines were amended (1 property owner was removed from the Martinsville Historic District), Council voted to amend the district and to continue the Public Hearing regarding establishing 3 local historic districts

June 8, 2010

- Council voted to approve the 3 local historic districts as previously amended

Historic Districts of Martinsville



Martinsville (National - 1998)



E. Church St./Starling Ave. (National - 2006)



Fayette St. (National - 2007)

About Local Historic Districts

- Historic district designation is a type of overlay zoning that applies to entire neighborhoods or other areas that include many historic properties.
- Provides controls on the appearance of existing and proposed buildings.
- Designation is an honor, meaning the community believes the architecture, history, and character of the area are worthy of recognition and protection.

About Local Historic Districts

- Historic districts can help to improve property values by
 - stabilizing and enhancing the neighborhood's character,
 - benefitting property owners by protecting them from inappropriate changes by other owners that might destroy the special qualities of the neighborhood.

About Local Historic Districts

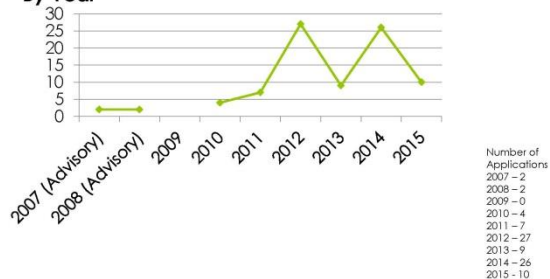
- Unlike landmark designations, local historic district designation has no effect on local property taxes for property owners within the designated district.

Information

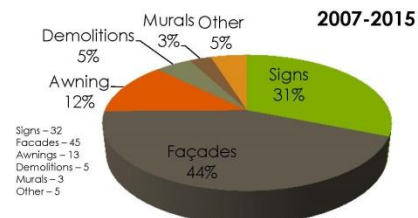
- The ARB meets the 2nd Thursday of each Month
- Currently 4 members
 - Mary Rives Brown, Chair
 - Walt Shaw, Vice Chair
 - Dr. Elizabeth Moore
 - Ashby Pritchett
- Nonvoting Member: Susan McCulloch, Secretary

Number of Applications

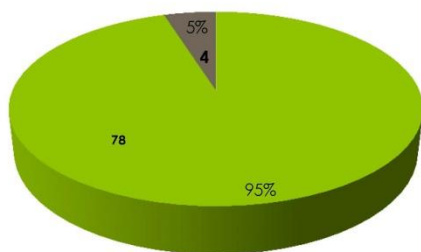
By Year



Types of Review



2007-2015 Applications



Turnaround Time

- Once an application is complete, they are acted on by the ARB an average of 7.8 calendar days later.
- The days it takes longer to approve, the ARB had to wait for other boards to approve
- They must review completed applications within 30 days
- Emergency meetings are called often

How can Council Help?

- The ARB needs more members!
 - There are currently 4 members
 - The board needs representation from the Fayette Street Historic District
 - An architect can join (the person doesn't have to live in Martinsville)
 - The Board can have up to 7 members

Before and After

21-23 Franklin Street



25 Fayette Street



Oldest business still in operation in Martinsville – Prillaman's Market

68 W Main Street



146 E Main Street



325 E Church Street



For more information

- Susan McCulloch, ZA
- 276/403-5156
- SMcCulloch@ci.martinsville.va.us

Hear a staff update regarding City purchasing policies and procedures – City Manager Towarnicki said there had been inquiries by local businesses to get on the City bidder's list which is available online and stated that information was available at the Fast Track Trade Show. Karen Mays presented the purchasing manual to Council. Council Member Hodge said she was hoping to get a figure for how much the City spends with local businesses and she requested that a packet of information be made available for Amanda Witt to share with new businesses that will be entering the City.

Buying the Right Quality and Quantity

Quality means suitability. It does not necessarily have to be the best or highest quality, but rather the correct quality for the purpose intended. Quality is not measured by price only. It may be determined by analysis, physical test, measurement, and performance. To secure proper quality, specifications must be developed in cooperation with the using department so that the supplier understands exactly what is wanted. The quantity of material purchased is determined by scheduled requirements of a departmental operation. It may also be affected by a change in requirements, change in markets, storage facilities available, costs of storage, handling, loss and depreciation, delivery time, transportation and packing charges, and the minimum quantity, which can be manufactured economically.

Extent of Competition

All purchasing transactions, regardless of whether by formal advertising or by negotiation and without regard to dollar value, shall be conducted in a manner that provides maximum open and free competition and which avoids placing unreasonable requirements on qualified vendors. When the bids are received pursuant to a written invitation to bid, the City may give preference to goods, services and construction produced in the City or provided by persons, firms or corporations having principal places of business within the City, otherwise, the tie bid shall be decided by lot.

The purpose of this brochure is to help you, the vendor, understand the procurement policies and procedures of the City of Martinsville. It is a general guide and as such may not answer all questions that you may have. Therefore, if you have any questions that are not answered here, contact:

City of Martinsville
Purchasing Department
P.O. Box 1112
Martinsville, VA 24114-0112
276-403-5334
bmcculloch@ci.martinsville.va.us

RESPONSIVE AND RESPONSIBLE BIDDER

A responsive bidder or offeror shall mean an individual, company, firm, corporation, partnership or other organization who has the capability in all respects, to perform the contract requirements and the moral and business integrity and reliability which will assure good faith performance, and who has been pre-qualified, if required.

A responsive bidder or offeror shall mean an individual, company, firm, corporation, partnership or other organization who has submitted a bid which conforms in all respects to the invitation to bid or request for proposal.

ETHICS

The Purchasing Agent shall assure that all procurement practices are within the framework of the highest ethical standards. The Purchasing Department personnel are strictly prohibited from taking any action that do not reflect the ideals of honor and integrity in the performance of their work.



PURCHASING DEPARTMENT

Doing Business with the City of Martinsville

Information and FAQ for

- Vendors
- Contractors
- Suppliers



Martinsville Purchasing

The City of Martinsville's Purchasing operation falls under the direction of the City's Finance Department. The Purchasing Office is located at the City's Shop & Warehouse Complex located at 990 Fishel Street, Martinsville. In addition to handling procurement of City services and supplies, the Purchasing Office also maintains an extensive inventory of materials and supplies used by the various City departments in daily operations.

Purchasing and procurement can be categorized into several main areas:

- Small purchases - \$500
- Informal Bids: Purchases of materials/supplies - \$500 to \$50,000
- Formal Bids over \$50,000
- Competitive Negotiations over \$50,000
- Non-Competitive Negotiations supported by a specific condition.
- Professional Services over \$20,000

The Purchasing Department is responsible for the procurement of goods and services for all City departments. Our goal is to provide goods and services, in the proper quantity and quality, at the lowest possible cost, to City departments and agencies. All purchasing activities are performed in accordance with applicable Federal, state and City ordinances to afford an equal opportunity for all vendors to compete in the bidding process. The Purchasing Department also maintains a Stores operation at the Central Warehouse at 990 Fishel Street in Martinsville.

276) 403-5334 Karen Mays, Purchasing Manager
(276) 403-5333 Robin Legus, Sr. Buyer
276) 403-5332 Joyce Jackson, Warehouse Specialist

RESPONSES

The Purchasing Department maintains a list of prospective bidders categorized by class and type of commodity. To be placed on the bidder's list, complete and return the "Bidder's List Application". Applications are available at the Purchasing Department Office and online at <http://www.martinsville-va.us>.

PLACEMENT

Placement on the bidder's list is not a guarantee of receiving a request to bid. To be sure of maximum participation, it is the vendors' responsibility to check the bid notices posted outside the Purchasing Department office, and to download a copy of any sealed bid or proposal listed on the City's website, go to http://www.martinsville-va.us/Bid_Proposals.html.

VALUE

Sales representatives are a valuable source for obtaining specifications and information on product advancements. We value your visits and are available to discuss your concerns. However, we recommend you call for appointments in order to better utilize your time.

The Purchasing Department is open for business from 8:00 a.m. to 4:30 p.m., Monday through Friday, excluding holidays. Vendor representatives are seen between the hours of 9:00 and 4:00 p.m. on Tuesday and Thursday, or other hours by appointment.

SOLICITATIONS

Solicitations are made through the issuance of "Request for Bids" and "Requests for Sealed Proposals."

Purchases should be made by one of the following methods:
SMALL PURCHASE Less than \$500. Telephone bid.

FORMAL BIDS \$500 to \$50,000. Telephone Bid or E-mail Written Bid. Award made to lowest responsive and responsible bidder.

COMPETITIVE NEGOTIATIONS excess of \$50,000. Non Public Opening. RFPA are received, evaluated by selection criteria and awarded.

NONCOMPETITIVE NEGOTIATIONS Supported by a specific condition. See Purchasing Manual Section 4.3b.

PROFESSIONAL SERVICES excess of \$20,000. Non Public Opening. "Professional Services" means work performed by an independent contractor within the scope of the practice of accounting, architecture, land surveying, landscape architecture, law, medicine, optometry, or professional engineering.



Purchasing Department >>
Central Warehouse
990 Fishel Street
Martinsville, Virginia 24112

I am Karen Mays, Purchasing Agent for the City of Martinsville. I am here to answer your questions concerning the City's Procurement Policies and Procedures.

In compliance with the Martinsville City Code and the laws of the Commonwealth of Virginia by the Virginia Procurement Act, the Purchasing Manual has been prepared for use by all departments of the City of Martinsville.

During this presentation, I will attempt to explain how and from whom we purchase goods and services for the City of Martinsville.

All purchasing transactions, regardless of whether by small purchase, informal or formal bids, competitive or noncompetitive negotiations or professional services, shall be conducted in a manner that provides maximum open and free competition. We have formal and informal lists of vendor names. Many are listed in Munis along with the Minority Business Information.

The City is always interested in purchasing goods and services within the City of Martinsville. Many times products are not available in the City, so we must go outside. When items are available in the City, the purchase is based on the method of solicitation.

City preference, other than low bid, is explained:

According to the City's Purchasing Manual and the Virginia Public Procurement Act 2.2-4328 Preference for local products and firms:

The governing body of a county, city or town may, in the case of a tie bid, give preference to goods, services and construction produced in such locality or provided by persons, firms or corporations having principal places of business in the locality, if such a choice is available; otherwise the tie shall be decided by lot, usually a coin toss.

SOLICITATIONS:

Solicitations are made through the issuance of "Request for Bids" and "Requests for Sealed Proposals."

Purchases should be made by one of the following methods:

SMALL PURCHASE less than \$500. Telephone bid.

INFORMAL BIDS \$500 to \$10,000. Telephone Bid, or Fax or Email Written Bid. Two or more qualified sources. Award made to lowest responsive and responsible bidder. There are many factors we can use to make an informal purchase award such as price, delivery schedule, freight charges, and payment terms.

FORMAL BIDS excess of \$10,000. Ad in the Bulletin, City Website, Chamber of Commerce, direct mailings, Purchasing Board. Public Opening will be held. Specifications shall incorporate a clear description of the requirements for the material, product, or service to be purchased. Factors to be used in evaluation of bids or proposals shall be clearly stated. A firm fixed price is required. The contract award shall be made to the lowest responsive and responsible bidder.

COMPETITIVE NEGOTIATIONS excess of \$10,000. Non Public Opening. The City has a certain need and will request a proposal from vendors to present solutions. RFP's are received, evaluated by selection

criteria and awarded. Advertisement is provided the same as with formal bids.

NON-COMPETITIVE NEGOTIATIONS :

Subject to specific approval of the City Manager, it may be determined that the City's interests will be best served by purchasing certain goods or services through noncompetitive negotiation. Such determination shall, after thorough investigation, be supported by one of the following conditions:

- A good or service may be truly unique and produced or provided by only one known vendor.
- An emergency may exist, in which event the Emergency Procurement procedure outlined in Sec. 9.1 shall be followed.
- A department may have standardized in the use of a particular material, supply or type of equipment for the purpose of economy in maintenance.
- Expert witnesses and other services associated with litigation.

- Legal services.
- Purchases made in a joint or cooperative effort between the City and other governmental bodies may be made through noncompetitive negotiation provided that said procurement is otherwise exempted from competitive requirements.
- An extension of the term of an existing contract for services, to allow completion of any work undertaken but not completed during the original term of the contract.

PROFESSIONAL SERVICES excess of \$20,000. Non Public Opening. "Professional Services" means work performed by an independent contractor within the scope of the practice of accounting, architecture, land surveying, landscape architecture, law, medicine, optometry, or professional engineering. Proposals are received, evaluated, rank & scored. Negotiations are made with top rank firm.

CHARGE CARD PROGRAM: The City of Martinsville has adopted a Charge Card Purchase Program for the purchase of materials, equipment, services or supplies, costing no more than \$1,000.00 per transaction, unless otherwise approved.

VISIT

Sales representatives are a valuable source for obtaining specifications and information on product advancements. We value your visits and are available to discuss your concerns. Please come and see us.

The Purchasing Department is located at 990 Fishel Street, Martinsville, and is open from 8:00 a.m. to 4:30 p.m. Monday thru Friday, excluding holidays. Vendor representatives are seen between the hours of 1:00 and 4:00 p.m. on Tuesday and Thursday, or other hours by appointment.

BIDDER'S LIST

The Purchasing Department maintains a list of bidders categorized by class and type of commodity. To be placed on the bidders list, complete and return the "Bidder's List Application". Applications are available at the Purchasing Department Office and online at <http://www.martinsville-va.gov>.

To be sure of maximum participations, it is the vendors' responsibility to check the bid notices posted outside the Purchasing Department offices and to download a copy of any sealed bid or proposal listed on the City's website, go to <http://www.martinsville-va.gov/Bid-Documents.html>

March 8, 2016

Some City Businesses:

Office Supplies: S & K Office & Office Max.
Building Supplies: Lester Home Center.
Plumbing, HVAC Services: Prillaman & Pace.
Electric Supplies: Williams, & Womack Supply.
Temporary Employee Staffing: AmeriStaff
Radios & Maintenance: GCS Electronics.
Water & Sewer Supplies: Ferguson Enterprises.
Medical Testing & Flu Shots: Memorial Hospital.
Auto Parts: AutoZone, Advance, O'Reilly & NAPA
Construction Work: Gary Smith & P & P.
Printing: Quality, Sanwell, & Service Printing.
Advertising: Martinsville Bulletin
Other vendor names are available upon request.

Consider approval on first reading of an ordinance authorizing the issuance of up to \$10,000,000 principal amount of water and sewer revenue bonds of the City of Martinsville, Virginia and providing for the form, details, and payment thereof, related to the City's sewer interceptor project – City Manager Towarnicki summarized the ordinance in relation to the sewer project. A motion was made by Council Member Teague to approve the ordinance on first reading, the motion was seconded by Council Member Hodge and approved by all Council Members by recorded vote: Teague, aye; Stroud, aye; Bowles, aye; Turner, aye; and Hodge, aye.

CITY OF MARTINSVILLE, VIRGINIA

AN ORDINANCE AUTHORIZING THE ISSUANCE OF UP TO \$10,000,000
PRINCIPAL AMOUNT OF WATER AND SEWER REVENUE BONDS OF THE CITY
OF MARTINSVILLE, VIRGINIA AND PROVIDING FOR THE FORM, DETAILS AND
PAYMENT THEREOF

Adopted on March 8, 2016 (first reading)

(Y0140701.1 004036-000003)

Be it Ordained by the Council of the City of Martinsville, Virginia:

Section 1 **Definitions**

Unless the context shall clearly indicate some other meaning, the following words and terms shall for all purposes of the Ordinance and of any certificate, resolution or other instrument amendatory thereof or supplemental thereto for all purposes of any opinion or instrument or other documents therein or herein mentioned, have the following meanings:

"Act" shall mean the Public Finance Act, Chapter 26, Title 15.2 of the Code of Virginia of 1950, as amended.

"Bond" or "Bonds" shall mean the City's Water and Sewer Revenue Bond, Series 2016, in the aggregate principal amount of up to \$10,000,000, authorized to be issued hereunder.

"Bond Counsel" shall mean Sands Anderson PC or another attorney or firm of attorneys nationally recognized on the subject of municipal bonds selected by the City.

"City" shall mean the City of Martinsville, Virginia.

"City Charter" shall mean the City Charter of the City of Martinsville, Virginia, as amended.

"Clerk" shall mean the Clerk of the Council or the Deputy Clerk of the Council.

"Commonwealth" shall mean the Commonwealth of Virginia.

"Council" shall mean the City Council of the City of Martinsville.

"Financing Agreement" shall mean the Financing Agreement between VRA and the City related to issuance of the Bond for the financing of the Project.

"Fund" shall mean the Virginia Water Facilities Revolving Fund.

"Mayor" shall mean the Mayor or Vice Mayor of the City.

"Paying Agent" shall mean the City Treasurer acting as Paying Agent for the Bond hereunder or the successors or assigns serving as such hereunder.

"Project" shall mean specifically the acquisition, construction, renovation and equipping of sewer system repairs, replacements, and capital improvements, all for the City's municipal purposes.

(Y0140701.1 004036-000003)

"Registrar" shall mean the Paying Agent, or the successors or assigns serving as such hereunder.

"System" shall mean the City's water and sewer system.

"VRA" shall mean the Virginia Resources Authority, as administrator of the Fund.

Section 2 Findings and Determinations

The Council hereby finds and determines that (i) the City is authorized to acquire, construct, operate and maintain water and sewer systems in the City (together, the "System"), which System is a revenue producing undertaking of the City (ii) the City is in need of funds to be used for the purposes of financing capital improvements, specifically the acquisition, construction, renovation and equipping of the Project, including payment of costs of issuance of the Bond; (iii) the obtaining of such funds will be for municipal purposes of the City, for the welfare of citizens of the City for purposes which will serve the City and its citizens pursuant to the authority of the City to provide funds for and otherwise support the activities of the City and the City's municipal purposes; (iv) the most effective, efficient and expedient manner in which to provide such funds to the City is through the issuance of a water and sewer revenue bond, Series 2016, in an aggregate original principal amount not to exceed \$10,000,000 to be issued by the City as further described herein to be sold to VRA as administrator of the Fund, which has offered to purchase the same on certain terms and conditions pursuant to a commitment letter dated as of February 18, 2016 and the Financing Agreement (as defined herein); (v) the issuance of the Bond is within the power of the City to contract debts, borrow money and make and issue evidence of indebtedness; (vi) the Project constitutes a water or waste system within the meaning of Title 15.2, Chapter 51, Section 15.2-5101, of the Code of Virginia, 1950, as amended (the "Virginia Code") and a wastewater treatment (including sewage and wastewater collection) facility within the meaning of the term "Project" as defined in Section 62.1-224 of the Virginia Code, (vii) the Council desires to issue the Bonds under the provisions of the Act and the City Charter, and a duly advertised and conducted public hearing has been held with respect to the Bonds on March 22, 2016 and, (viii) the issuance of the Bond is in the best interests of the City and its citizens. The maximum length of time that the Bond will be outstanding is thirty years from the date of issuance of the Bond. The Council further hereby finds and determines that the probable useful life of the Project financed by the Bond is thirty years and that the Bond is payable and shall mature within the probable useful life of the Project.

Section 3 Authorization, Form and Details of the Bond

The Project, which shall constitute a part of the System, is hereby approved and the City is authorized to issue not more than \$10,000,000 principal amount of water and sewer revenue bonds, Series 2016 (the "Bonds") pursuant to the City Charter and under the Act. The Bonds shall mature no later than thirty (30) years from the date of their issuance and the Bonds shall not bear interest. The Bonds shall be issued in fully registered form, shall mature or be subject to

(V0140181.1 004036-000162)

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mandatory sinking fund redemption on such dates and in such amounts as the City Manager or Assistant City Manager may approve and shall be subject to such optional and other redemption provisions as the City Manager or Assistant City Manager may approve. The proceeds from the sale of the Bonds shall be used to finance the Project.

The Bonds shall be issued to VRA, as administrator of the Fund, pursuant to the terms, conditions and provisions of this Ordinance and the Financing Agreement and upon such other terms as may be determined in the manner set forth in this Ordinance. The issuance and sale of the Bonds in one or more series from time to time in accordance with this Ordinance is authorized. The Bonds shall be in substantially the form herein, with such appropriate variations, omissions and insertions as are permitted or required by this Ordinance and by the VRA.

The Bonds shall be executed, for and on behalf of the City, by the Mayor or the Vice-Mayor of the City, either of whom may act, and shall have the corporate seal of the City impressed thereon, attested by the Clerk or Deputy Clerk of the City. The manner of execution and affixation of the seal may be by facsimile, provided, however that if the signatures of the Mayor or Vice Mayor are by facsimile, the Bonds shall not be valid until signed by the manual signature of the Clerk or Deputy Clerk. The Bonds shall be in substantially the form herein, with such variations, insertions or deletions as may be approved by the officer executing the Bonds on the City's behalf. The City Treasurer is hereby appointed as the Registrar for the Bonds.

"FORM OF BOND"

ISSUE DATE: _____, 2016

UNITED STATES OF AMERICA COMMONWEALTH OF VIRGINIA

\$10,000,000
Water and Sewer Revenue Bond, Series 2016

THE CITY OF MARTINSVILLE (the "Borrower"), a public body politic and corporate of the Commonwealth of Virginia, acknowledges itself indebted and for value received, hereby promises to pay, solely from the revenues and other property hereinafter described and pledged to the payment of this Bond, to the order of Virginia Resources Authority (VRA), as Administrator of the Virginia Water Facilities Revolving Fund (the "Fund"), Richmond, Virginia, or registered assigns or legal representatives, the sum equal to the amount of principal advances made hereunder but not to exceed Ten Million and 00/100 Dollars (\$10,000,000.00), with interest on the disbursed and unpaid principal balance from the date of each disbursement until payment of the entire principal sum. This Bond shall not bear interest.

Commencing on _____, 20____, and continuing semi-annually thereafter on _____ 1 and _____ 1 in each year, principal due under this Bond shall be due and

(V0140181.1 004036-000162)

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payable in equal installments, with a final installment due and payable on _____, 20____, when, if not sooner paid, all amounts due hereunder shall be due and payable in full provided however, that if principal advances up to the maximum authorized amount are not made, the principal amount due on this Bond shall not include such undisbursed amount. However, unless the Borrower and VRA agree otherwise in writing, until all amounts due hereunder shall have been paid in full, less than the full disbursement of the maximum authorized amount hereunder shall not postpone the due date of any semi-annual installment due hereon, or change the amount of such installment.

In addition, if any installment of principal is not received by the holder of this Bond within ten (10) days from its due date, the Borrower shall pay into the Fund, a late payment charge in an amount equal to five percent (5.0%) of such overdue installment. Principal is payable in lawful money of the United States.

No notation is required to be made on this Bond of the payment of any principal on normal installment dates. HENCE, THE FACE AMOUNT OF THIS BOND MAY EXCEED THE PRINCIPAL SUM REMAINING OUTSTANDING.

THIS BOND IS A LIMITED OBLIGATION OF THE BORROWER AND IS PAYABLE SOLELY FROM CERTAIN REVENUES TO BE DERIVED FROM THE OWNERSHIP OR OPERATION OF THE BORROWER'S WATER AND WASTEWATER SYSTEM AS THE SAME MAY FROM TIME TO TIME EXIST, WHICH REVENUES HAVE BEEN PLEDGED PURSUANT TO THE FINANCING AGREEMENT (HEREINAFTER DEFINED) TO SECURE THE PAYMENT THEREOF. NEITHER THE COMMONWEALTH OF VIRGINIA NOR ANY POLITICAL SUBDIVISION THEREOF, INCLUDING THE BORROWER, SHALL BE OBLIGATED TO PAY THE PRINCIPAL OF THIS BOND OR OTHER COSTS INCIDENT THERETO EXCEPT FROM THE REVENUES PLEDGED THEREFOR, AND NEITHER THE FAITH AND CREDIT NOR THE TAXING POWER OF THE COMMONWEALTH OF VIRGINIA OR ANY POLITICAL SUBDIVISION THEREOF, INCLUDING THE BORROWER IS PLEDGED TO THE PAYMENT OF PRINCIPAL OF THIS BOND OR OTHER COSTS INCIDENT THERETO.

This Bond is issued pursuant to the terms of the Financing Agreement between the Borrower and VRA dated as of March 1, 2016 (the "Financing Agreement") to evidence a loan by VRA to the Borrower to finance the Project Costs (as defined in the Financing Agreement). The obligations of the Borrower under this Bond and the Financing Agreement shall terminate when all amounts due and to become due pursuant to this Bond and Financing Agreement have been paid in full. Reference is hereby made to the Financing Agreement and any amendments thereto for the definitions and provisions, among others, describing the pledge and covenants securing this Bond, the nature and extent of the security, the terms and conditions upon which this Bond is issued, and the rights and obligations of the Borrower and the holders of this Bond.

(V0140181.1 004036-000162)

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The pledge of Revenues, as defined in the Financing Agreement, toward payment of the Bond in accordance with the terms of the Financing Agreement shall be on parity with the pledge of Revenues securing the Existing Parity Bonds, if any, as defined in the Financing Agreement and set forth on Exhibit F thereto. The Borrower may incur additional indebtedness secured by a pledge of the Revenues pursuant to the terms of the Financing Agreement.

Transfer of this Bond may be registered upon the registration books of the Bond Registrar. Prior to due presentment for registration of transfer, the Bond Registrar shall treat the registered owner as the person exclusively entitled to payment of principal and the exercise of all other rights and powers of the owner.

This Bond is subject to optional prepayment to the extent and on the terms set forth in the Financing Agreement.

If an Event of Default (as defined in the Financing Agreement) occurs, the principal of this Bond may be declared immediately due and payable by the holder by written notice to the Borrower.

Notwithstanding anything in this Bond to the contrary, in addition to the payments of the principal provided by this Bond, the Borrower shall also pay such additional amounts, if any, which may be necessary to provide for payment in full of all amounts due under the Financing Agreement.

All acts, conditions and things required by the Constitution and statutes of the Commonwealth of Virginia to happen, exist or be performed precedent to and in the issuance of this Bond have happened, exist and have been performed.

IN WITNESS WHEREOF, the Borrower has caused this Bond to be signed by its Mayor or Vice-Mayor, to be attested by the Clerk of the City Council, its seal to be affixed hereto and to be dated as of _____, 2016.

CITY OF MARTINSVILLE, VIRGINIA

SEAL

By: _____
Name: _____
Title: Mayor

ATTEST:

Clerk of the City Council

(V0140181.1 004036-000162)

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| | |
|--|---|
| <div>ASSIGNMENT</div> <div>FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto _____ whose address for registration purposes is _____ the within Bond and all rights thereunder, and hereby irrevocably constitutes and appoints _____ to transfer the within Bond on the books kept for registration thereof, with full power of substitution in the premises.</div> <div>Dated: _____ Tax ID. No. _____ Transferee: _____</div> <div>Signature Guaranteed _____ <div>(NOTE: the signature above must correspond with the name of the Registered Owner as it appears on the front of this Bond in every particular, without alteration or enlargement or any change whatsoever.)</div></div> <div><div>(\Y0140101.1 0040306-0001045)</div><div>6</div></div> | <div>SCHEDULE OF PRINCIPAL ADVANCES</div> <div>The amount and date of principal advances not to exceed the face amount hereof shall be entered hereon by an authorized representative of the Virginia Resources Authority, as Administrator of the Fund, when the proceeds of each such advance are delivered to the Borrower.</div> <div><div>Amount</div><div>Date</div><div>Authorized Signatures</div></div> <div>If any Bond has been mutilated, lost, stolen, or destroyed, the City shall execute and deliver a new Bond of like date and tenor in exchange and substitution for, and upon delivery to the Registrar and cancellation of, such mutilated Bond, or in lieu of and in substitution for such lost, stolen, or destroyed Bond; provided, however, that the City shall execute, authenticate, and deliver a new Bond only if its registered owner has paid the reasonable expenses and charges of the City in connection therewith and, in the case of a lost, stolen, or destroyed Bond (i) has filed with the Registrar evidence satisfactory to him or her that such Bond was lost, stolen, or destroyed and that the holder of the Bond was its registered owner and (ii) has furnished to the City indemnity satisfactory to the Registrar. If the Bond has matured, instead of issuing a new Bond, the City may pay the Bond without surrender upon receipt of the aforesaid evidence and indemnity.</div> <div>Section 4 <u>Pledge of Water and Sewer Revenues</u></div> <div>The Bond shall be a limited obligation of the City and, except to the extent payable from the proceeds of the sale of the Bond or the income, if any, derived from the investment thereof, is payable exclusively from the Revenues (as defined in the Financing Agreement) of the City's System which the City hereby pledges to the payment of the Bond pursuant to the terms of the Financing Agreement. The pledge of the Revenues securing the Bond shall be on parity with any Parity Bonds (as defined in the Financing Agreement) secured by such Revenues.</div> <div><div>(\Y0140101.1 0040306-0001045)</div><div>7</div></div> |
| <div>Section 5 <u>Application of Proceeds; Sale of Bond</u></div> <div>Proceeds derived from the sale of the Bond together with other monies available therefor shall be used to pay the costs of issuance and for the purposes specified in Section 2 of this Ordinance and otherwise used in accordance with the provisions of this Ordinance or an opinion of Bond Counsel.</div> <div>Section 6 <u>Further Actions Authorized; Approval of Documents</u></div> <div>The Financing Agreement will be in substantially the form presented to and filed with the minutes of the meeting of this City Council at which this Ordinance is being adopted. The form of the Financing Agreement and the terms, conditions and provisions thereof are hereby approved by this City Council, and the Mayor, or City Manager, any of whom may act, are hereby authorized and directed to execute and deliver to the VRA the Financing Agreement in substantially such form, with such changes and amendments as the officer executing the same shall approve or as shall be necessary to satisfy VRA requirements, such approval to be conclusively evidenced by his execution and delivery thereof.</div> <div>The Mayor, City Manager, City Finance Director, City Treasurer, City Clerk, bond counsel for the City and all other appropriate officers and employees of the City shall take all actions and execute all certificates and documents as shall be necessary to carry out the provisions of this Ordinance.</div> <div>All other actions of City officials in conformity with the purposes and intent of this Ordinance and in furtherance of the issuance and sale of the Bonds as authorized herein are ratified, approved and confirmed. City officials are authorized and directed to execute and deliver all certificates and other instruments considered necessary or desirable in connection with the issuance, sale and delivery of the Bonds pursuant to this Ordinance and the Financing Agreement and to do all acts and things necessary or convenient to carry out the terms and provisions of such documents.</div> <div>All ordinances, resolutions and proceedings in conflict herewith are, to the extent of such conflict, repealed. This Ordinance shall constitute the "Local Resolution" as such term is defined in Section 1.1 of the Financing Agreement.</div> <div>Section 7 <u>Invalidity of Sections</u></div> <div>If any section, paragraph, clause or provision of this Ordinance shall be held invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining portions of this Ordinance.</div> <div><div>(\Y0140101.1 0040306-0001045)</div><div>8</div></div> | <div>Section 8 <u>Headings of Sections, Table of Contents</u></div> <div>The headings of the sections of this Ordinance and the Table of Contents appended hereto or to copies hereof shall be solely for convenience of reference and shall not affect the meaning, construction, interpretation or effect of such sections of this Ordinance.</div> <div>Section 9 <u>Effectiveness and Filing of Ordinance</u></div> <div>This Ordinance was presented to the Council and a public hearing concerning this Ordinance was held in accordance with applicable law by the Council at its meeting on March __, 2016. The Council hereby declares that this Ordinance shall become effective upon its passage as provided for in the Act and pursuant to Section 3 of Chapter 3 of the City Charter. A certified copy of this Ordinance shall be filed by the Clerk with the Clerk of the Circuit Court of the City of Martinsville, Virginia. The filing of this Ordinance with the Clerk of the Circuit Court of the City of Martinsville, Virginia shall be deemed to be the filing of an initial resolution or ordinance with such Court for all purposes of the Act.</div> <div><div>(\Y0140101.1 0040306-0001045)</div><div>9</div></div> |

| | | | |
|--|------------------------|-------------------|--|
| The Members of the Council voted as follows: | | TABLE OF CONTENTS | |
| <u>Ayes</u> | <u>Nays</u> | | <u>Page</u> |
| <u>Absent</u> | <u>Abstentions</u> | Section 1 | <u>Definitions</u> 1 |
| | | Section 2 | <u>Findings and Determinations</u> 2 |
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| | | Section 9 | <u>Effectiveness and Filing of Ordinance</u> 9 |

Adopted this ____ day of March, 2016.

The undersigned Clerk of the City Council of the City of Martinsville, Virginia hereby certifies that the foregoing constitutes a true and correct extract from the minutes of a meeting of the City Council held on March __, 2016, and of the whole thereof so far as applicable to the matters referred to in such extract. I hereby further certify that such meeting was a regularly called meeting and that, during the consideration of the foregoing ordinance, a quorum was present.

Dated this ____ day of March, 2016.

Clerk, City Council of
City of Martinsville, Virginia

(\\01401381.1 004016-000347)

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(\\01401381.1 004016-000347)

| BUDGET ADDITIONS FOR 03/08/16 | | | | |
|---|--------|---|---------------|---------------|
| ORG | OBJECT | DESCRIPTION | DEBIT | CREDIT |
| FY16 | | | | |
| General Fund: | | | | |
| 01100909 | 490104 | Advance/Recovered Costs | | 1,623 |
| 01331108 | 501300 | Sheriff/Corrections - Part-time & Temporary Wages | 1,210 | |
| 01331108 | 502100 | Sheriff/Corrections - Social Security | 75 | |
| 01331108 | 502110 | Sheriff/Corrections - Medicare | 18 | |
| 01331108 | 506008 | Sheriff/Corrections - Vehicle Equipment & Maint. | 242 | |
| 01331110 | 506200 | Sheriff/Annex - Prisoner Allowance | 78 | |
| Reimbursement from Henry County for litter pickup-January | | | | |
| 01100909 | 490104 | Advance/Recovered Costs | | 4,719 |
| 01812242 | 506089 | County Ambulance Fuels | 4,719 | |
| Reimbursements for fuels | | | | |
| 01100909 | 490104 | Advance/Recovered Costs | | 14,618 |
| 01812242 | 506067 | Misc. Exp. - RADAR Transit Program | 14,618 | |
| | | Reimbursements for fuel | | |
| Total General Fund: | | | 20,960 | 20,960 |
| School Operating Fund: | | | | |
| 18101918 | 418308 | Project Graduation | | 14,535 |
| 71501100 | 561120 | Instruction S & W | 7,000 | |
| 71501100 | 562100 | Social Security | 434 | |
| 71501100 | 562150 | Medicare | 101 | |
| 71501100 | 562800 | Miscellaneous Expense | 2,000 | |
| 71501100 | 565511 | Field Trips | 5,000 | |
| State DOE Grant Award | | | | |
| Total School Operating Fund: | | | 14,535 | 14,535 |

Comments by members of City Council – Vice Mayor Bowles congratulated the Carlisle Chiefs on their back to back victories. March is Women’s History Month and she recognized several females who had served on the Martinsville City Council. Mayor Turner recognized the Martinsville Bulldogs stating that they will be playing in the State Finals on Saturday March 12, 2016.

March 8, 2016

Comments by City Manager – City Manager Towarnicki reminded Council and residents of the March 21, 2016 Northside Neighborhood meeting that will be held at Clearview Wesleyan Church on Barrows Mill Road beginning at 7:30pm

Business from the Floor *(not televised)* – Susan McCulloch said a contest was held to name the pocket park but the names received were not reflective of the neighborhood. The contest was opened to the schools with assistance from Hodge Draper who will assist by providing local history to those students interested in participating in the contest. She feels that this could be a good community engagement project.

There being no further business, a motion was made by Teague to adjourn the meeting, seconded by Hodge with all Council Members voting in favor. The meeting adjourned at 10:20pm.

Karen Roberts
Clerk of Council

Danny Turner
Mayor